

Joliet Area Association for the Education of Young Children

**Illinois AEYC Delegate**

Communicate concerns, information, etc. between Joliet Area AEYC and Illinois AEYC. Connecting the local Joliet Area AEYC to the state affiliate.

Chairpersons/Committee Descriptions

**Accreditation Committee**

Encourage members to become accredited. Advise members through accreditation process.

**By-Laws Review Committee**

Review by-laws biannually and update aligning with the mission of NAEYC.

**Conference Committee**

Select and approve venue. Collect and organize sponsors, exhibitors, speakers, and volunteers for conference. Advertise conference to Will, Grundy, Kendall, and Kankakee counties. Update conference website. Register attendees with online event system *123SignUp*. Work at the conference.

**Hospitality Committee**

Prepare refreshments for JAAEYC meetings and events.

**Membership Committee**

Develop and maintain systems for membership processing, directory, recruitment, surveys and recognition.

**Newsletter**

Prepare newsletter, submit to president for approval, and forward to members electronically or by mail.

**Nominations**

Collect and submit nomination applications from members. Review applications, contact interested members, and communicate which positions are open or need assistance.

**Preschool Fair**

Register preschool programs and organizations providing services to preschool programs. Create a handout of programs and services for families. Assist programs and families at event.

**Scholarship**

Review all scholarship applications and update if necessary. Interview Barb Peterson Fellowship applicants. Approve scholarships and submit approvals to treasurer for completion.

**Week Of the Young Child**

Select venue for event. Gather community organizations linked to young children. Advertise event.

Liaison Descriptions

**Joliet Junior College Liaison**

Update JAAEYC with Joliet Junior College events, concerns, etc.

**Rasmussen College Liaison**

Update JAAEYC with Rasmussen College events, concerns, etc.

**Head Start Liaison**

Update JAAEYC with Head Start events, concerns, etc.

**Child Care Resource & Referral Liaison**

Update JAAEYC with Child Care Resource & Referral events, concerns, etc.

**Family Child Care Liaison**

Update JAAEYC with Family Child Care events, concerns, etc.